

	ESTABLISHMENT OF A COURTHOUSE SECURITY COMMITTEE	LOCAL ADMINISTRATIVE ORDER C03 2026-07J P82 2026-02J RESCINDS: C03 2019-08J P82 2019-01J
---	---	---

Court Address
2 Woodward Avenue, Suite 711, Detroit, MI 48226

Court Telephone No.
(313) 224-5261

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order No. 2019-1. The purpose of this order is to establish a courthouse security committee. This order rescinds C03 2019-08J and P82 2019-01J.

IT IS ORDERED:

1. At the direction of the chief judges of the Third Judicial Circuit (3CC) and Wayne County Probate Court (WCPC), a courthouse security committee is established effective October 1, 2019. The Chief Judges of 3CC and WCPC will serve as co-chairs of the committee.
 - a. Because of the multiple court locations, unique operational needs, and numerous stakeholders the following committee structure will be established:
 - i. Court Security Executive Committee (CSEC).
 This Committee shall exercise comprehensive governance over all courthouse security protocols and direct the operations of site-specific security subcommittees. The CSEC shall be comprised of the following members:
 - Chief Judge of 3CC or Designee (co-chair)
 - Chief Judge of WCPC or Designee (co-chair)
 - County Clerk or Designee
 - Court Security Director from 3CC
 - Court Security Liaison from WCPC
 - Designated Judge Sponsor from 3CC & WCPC
 - Executive Court Administrator or Designee
 - General Counsel from 3CC or Designee
 - Probate Register or Designee
 - Prosecutor or Designee
 - Sheriff or Designee
 - ii. Coleman A. Young Municipal Center (CAYMC) – Court Security Sub-Committee.
 For this location, members in this committee will participate in the Detroit-Wayne Joint Building Authority (DWJBA) Life Safety Planning Committee to ensure the objectives of the CSEC are addressed. The courts’ representatives for this sub-committee shall consist of:
 - Circuit Court Judge Sponsor
 - Circuit Court Judge CAYMC Designee
 - Court Security Director from 3CC
 - Court Security Liaison from WCPC

- Executive Court Administrator or Designee
- Facility Directors or Designee from 3CC
- Probate Register or Designee
- Other Building Stakeholders shall be invited to participate:
 1. City of Detroit Representative
 2. Security Contractor Representative(s)
 3. Wayne County Sheriff or Designee
 4. Wayne Clerk or Designee

iii. Criminal Justice Center (CJC) – Court Tower - Court Security Sub-Committee.
This subcommittee shall be comprised of the following members:

- Building Manager or Designee
- Circuit Court Judge Sponsor
- Circuit Court Judge CJC Designee
- Court Security Director – 3CC
- Deputy Court Administrator (DCA) – Criminal Division (chair)
- Michigan Department of Corrections Representative
- Sheriff or Designee
- Wayne County Clerk or Designee
- Wayne County Prosecutor or Designee
- Wayne County Building Representative

iv. Lincoln Hall of Justice (LHJ) – Court Security Sub-Committee.
This subcommittee shall be comprised of the following members:

- Attorney General Representative
- Chief Referee
- Circuit Court Judge Sponsor
- Circuit Court Judge LHJ Designee
- Court Security Director – 3CC
- Deputy Court Administrator (DCA) – Family Division / Juvenile Section (chair)
- Private Security Representative
- Sheriff or designee
- Wayne County Clerk or Designee
- Wayne County Prosecutor or Designee
- Wayne County Building Representative

v. Penobscot – Court Security Sub-Committee.
This subcommittee shall be comprised of the following members:

- Building / Property Manager Representative
- Chief Referee or Designee
- Circuit Court Judge Sponsor
- Court Security Director – 3CC
- Deputy Court Administrator (DCA) – Family Division / Domestic Section (chair)
- Family Assessment Services (FAS) Director or Designee

- IT Director or Designee
- Private Security Representative
- Sheriff or Designee

2. The security committees shall:

a. Court Security Executive Committee:

- Develop and promote security policies and procedures regarding court security and emergency management.
- Establish goals and objectives specific to improving physical security, emergency preparedness, and employee training.
- Review all courthouse security incidents and take appropriate corrective measures to mitigate and/or eliminate any security vulnerabilities to prevent future reoccurrences.

b. Subcommittees:

- Will make recommendations and report to the Court Security Executive Committee through the Court Security Director / Liaison.
- Review all site specific security incidents and take appropriate corrective measures to mitigate and/or eliminate any security vulnerabilities to prevent future reoccurrences.

3. The chairperson or designee of the committees shall:

a. Executive Committee:

- Facilitate communication, coordination, and decision-making among members (e.g., facility stakeholders) on policies and procedures affecting court security and emergency management.
- Seek member advice and input on goals, objectives, priorities, and issues involving court security and emergency management.
- Work in consultation with local law enforcement and emergency management professionals. The SCAO regional administrator will be kept apprised of meeting times and locations and be consulted as necessary.
- Submit a report to the SCAO regional administrator by March 31 of every year thereafter concerning the actions taken by the committee under subsection 2. The report shall list the members of the executive committee and each subcommittee. It should also describe the court's current security policies and procedures, describe the goals and objectives established by the committee to improve courthouse security, and include a summary of any courthouse security incidents occurring during the reporting period and related corrective measures taken by the court.

b. Subcommittees:

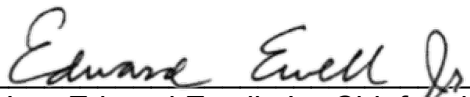
- Facilitate communication, coordination, and develop agendas and minutes for all meetings.
- Assemble recommendations from members that need to be addressed at the Executive Committee.

4. The executive security committee and subcommittees shall meet a minimum of four times per calendar year.

Effective Date:

3/3/2026

Date:



Hon. Edward Ewell, Jr., Chief Judge
Third Judicial Circuit of Michigan

3/3/2026

Date:



Hon. David Braxton, Chief Judge
Wayne County Probate Court